



TONG LEADERSHIP ACADEMY



# **Document control**

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Review period	1 Year	Version	6	

# **Key information**

If you would like further information about our careers programme, please contact our careers leader.

Careers Leader	Karen Oldroyd. Lead Pastoral Leader
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ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
STAR Session	If I were	Whole Year Group activities that provide a practical introduction to jobs	Gatsby 2 and 4	September
Drop-in sessions	Independent Advice and Guidance	Weekly drop-in session with IAG tutor	Gatsby 1/3/8	September
Presentation	Unifrog	Year group to sign up to Unifrog platform to record their own progressive career pathway.	Gatsby 3 and 8	September
Presentation	Cyber Safety	Bespoke session delivered by Deloitte around using and keeping safe on social media and how misuse can impact on employment in the future.	Gatsby 3 and 7	September
Presentation	Next-Gen- Leaders	Social action programme, making a change for the future. Students working in small groups will take part in a series of events to give them the skills to become change makers within both the school and local community. Support for the programme comes from ARLA	Gatsby 2/4/5/6	September
Presentation	SPARKS Launch	Launch of Hull Universities SPARKS programme.	Gatsby 7	September
Presentation and Workshop	Channel 4	Understanding your skills.	Gatsby 4	September



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Presentations and Visits	Bradford Manufacturing Week	Opportunity for students to meet local employers and apprenticeship providers, through employer led panels and virtual work experience visits.	Gatsby 5 and 6	October
External curriculum support.	Subject in the spotlight. English	Academics and students from Bradford University will work with the curriculum area of English for the day and have input into lesson to highlight career opportunities that have a link to English.	Gatsby 3/4/7	October
Presentation and Workshops	Launch of SHINE programme	Launch of partnership with York University- rolling programme through KS3. Giving students the opportunity to look at both academic and vocational routes open to them in the future.	Gatsby 7	November
STAR Session	Linking Skills Building within the Curriculum	Focus on development of essential speaking skills.	Gatsby 4	November
Workshop	Debating	Workshop run by SHINE to further build on essential speaking skills.	Gatsby 4 and 7	November
External curriculum support.	Subject in the spotlight. Maths	Academics and students from Bradford University will work with the curriculum area of Maths for the day and have input into lessons to highlight career opportunities that have a link to Maths.	Gatsby 3/4/7	November



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Workshop and Presentation	Choosing Success	Workshop with key cohort of students led by INtoUniversity	Gatsby 7	November
External curriculum support.	Subject in the spotlight. Science	Academics and students from Bradford University will work with the curriculum area of Science for the day and have input into lessons to highlight career opportunities that have a link to Science.	Gatsby 3/4/7	December
Workshop and Presentation	Becoming an independent learner	Workshop with key cohort of students led by IntoUniversity	Gatsby 7	January
STAR Session	Linking skills building with the curriculum	Focus on development of essential problem-solving skills	Gatsby 4	January
Presentations	National Apprenticeship Week	Opportunity to further engage with both employers and employees and look at skills needed for working life and making successful employment applications in the future.	Gatsby 5	February
STAR Session	Linking skills building with the curriculum	Focus on Aiming Higher	Gatsby 3	February



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
External curriculum support.	Subject in the spotlight. TBC	Academics and students from Bradford University will work with the curriculum area of TBC for the day and have input into lessons to highlight career opportunities that have a link to TBC.	Gatsby 3/4/7	February
STAR Sessions	Respect and tolerance Multiculturalism Stereotyping and prejudice	Series of STAR lessons that will contain information that relates to the world of work.	Gatsby 3 and 4	February to April
Curriculum based activities	National Careers Week	Curriculum teams will run a series of activities/presentations within their department for all year groups to make students aware of potential career pathways.	Gatsby 3 and 4	March
Presentation	Careers panels	AHEAD partnership event. Opportunity to meet local employers and find out more about industries.	Gatsby 5	March
STAR Session	Linking skills building with the curriculum	Focus on development of essential skill leadership	Gatsby 4	April
STAR Sessions	Financial decision making	Students will look at what influences financial decisions making. How to budget and save.	Gatsby 2	May



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Workshop	Design a student.	Students will work with Bradford University staff and students to explore what going to university looks like as an introduction to studying in Higher Education in the future.	Gatsby 3 and 7	May
STAR Session	Linking skills building with the curriculum	Focus on development of essential skill teamwork.	Gatsby 4	June
STAR Sessions	Aspiration	Students will take part in sessions that look at aspiration/attributes that an employer is looking for/career stereotypes and what it means to be an entrepreneur.	Gatsby 2/3/5	June/July
Presentation/workshop	Learning from career and labour market information	Workshops run by Department for Work and Pensions that give students up to date relevant information about the current labour market locally and nationally.	Gatsby 2	July
Careers Fair	TLA Careers Fair 2024	Whole school event where students have access to both our business partners and other local employers.	Gatsby 2 and 5	July



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STAR Session	If I were	Whole Year Group activities that provide a practical introduction to jobs.	Gatsby 2 and 4	September
Drop-in sessions	Independent Advice and Guidance	Weekly drop-in session with IAG tutor.	Gatsby 1/3/8	September
Presentation	Unifrog	Year group to sign up to Unifrog platform to record their own progressive career pathway.	Gatsby 3 and 8	September
Presentation	Next-Gen- Leaders	Social action programme, making a change for the future. Students working in small groups will take part in a series of events to give them the skills to become change makers within both the school and local community. Support for the programme comes from ARLA.	Gatsby 2/4/5/6	September
Assembly Presentation	Age of Wonder	Opportunity for students to work on a research project with the NHS to shape the future of healthcare for young people in Bradford.	Gatsby 3 and 5	September
Presentations and visits	Bradford Manufacturing Week	Opportunity for students to meet local employers and apprenticeship providers, through employer led panels and virtual work experience visits.	Gatsby 5 and 6	October
Presentation and workshops	Launch of SHINE programme	Launch of partnership with York University- rolling programme through KS3. Giving students the opportunity to look at both academic and vocational routes open to them in the future.	Gatsby 7	October
Presentation and workshop	Gaming for Good	Deloitte led session that begins to look at financial stability for the future.	Gatsby 2 and 5	October



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Workshop and Presentation	Maximising Memory	Workshop with key cohort of students led by IntoUniversity.	Gatsby 7	October
External curriculum support.	Subject in the spotlight. English	Academics and students from Bradford University will work with the curriculum area of English for the day and have input into lesson to highlight career opportunities that have a link to English.	Gatsby 3/4/7	October
STAR Session	Linking skills building with the curriculum	TBC	Gatsby 4	November
External curriculum support.	Subject in the spotlight. Maths	Academics and students from Bradford University will work with the curriculum area of Maths for the day and have input into lesson to highlight career opportunities that have a link to Maths.	Gatsby 3/4/7	November
Workshop	Research and Enterprise	SHINE team running workshops that give students the skills to research in a productive way and to look at the skills needed to be enterprising.	Gatsby 2/3/4/ and 7	December
External curriculum support.	Subject in the spotlight. Science	Academics and students from Bradford University will work with the curriculum area of science for the day and have input into lesson to highlight career opportunities that have a link to science.	Gatsby 3/4/7	December
Workshop and visit	Buddy Scheme	Workshop with key cohort of students led by INtoUniversity followed by visit to partner Higher Education Establishment.	Gatsby 7	January
STAR session	Planning for the future	Session on Unifrog to begin to explore potential career pathways.	Gatsby 4	February



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Workshop and visit	Buddy Scheme	Workshop with key cohort of students led by INtoUniversity followed by visit to partner Higher Education Establishment.	Gatsby 7	February
Presentations	National Apprenticeship Week	Opportunity to further engage with both employers and employees and look at skills needed for working life and making successful employment applications in the future.	Gatsby 5	February
External curriculum support.	Subject in the spotlight. TBC	Academics and students from Bradford University will work with the curriculum area of TBC for the day and have input into lessons to highlight career opportunities that have a link to TBC.	Gatsby 3/4/7	February
Maths workshop	Talent Foundry	Workshop delivered by the Talent Foundry to top set maths students to show them how maths links to careers.	Gatsby 2/3/4/and 5	February
Presentation	Careers panels	AHEAD partnership event. Opportunity to meet local employers and find out more about industries.	Gatsby 5	March
Curriculum based activities	National Careers Week	Curriculum teams will run a series of activities/presentations within their department for all year groups to make students aware of potential career pathways.	Gatsby 3 and 4	March
STAR Session	Linking skills building with the curriculum	TBC	Gatsby 4	April
Presentation/workshop	Learning from career and labour market information	Workshops run by Department for Work and Pensions that give students up to date relevant information about the current labour market locally and nationally.	Gatsby 2	May



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Presentation workshops	Pathways to Success	Workshop with key cohort of students led by IntoUniversity, looking into all options and pathways.	Gatsby 7	May
Workshop	Design a student.	Students will work with Bradford University staff and students to explore what going to university looks like as an introduction to studying in Higher Education in the future.	Gatsby 3 and 7	May
STAR Session	Linking skills building with the curriculum	TBC	Gatsby 4	June
STAR Sessions	Community and Careers	Students will look at opportunities to be employed and have an influence within the local community.	Gatsby 2 and 4	June to July
Careers Fair	TLA Careers Fair 2024	Whole school event where students have access to both our business partners and other local employers.	Gatsby 2 and 5	July



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
STAR Session	Future Aspirations	What do I aspire to be? Series of mini tasks to get students to begin to think about Next Steps and consider how attitudes to learning may need to change to make aspirations a reality.	Gatsby 3/4	September.
Drop-in sessions	Independent Advice and Guidance	Weekly drop-in session with IAG tutor.	Gatsby 1/3/8	September
Presentation	Unifrog	Year group to sign up to Unifrog platform to record their own progressive career pathway.	Gatsby 3 and 8	September
Presentation and Workshop	Channel 4	Whole year group Understanding your skills. Have a go Workshop.	Gatsby 4	September
Presentation	Next-Gen- Leaders	Social action programme, making a change for the future. Students working in small groups will take part in a series of events to give them the skills to become change makers within both the school and local community. Support for the programme comes from ARLA.	Gatsby 2/4/5/6	September
Assembly Presentation	Age of Wonder	Opportunity for students to work on a research project with the NHS to shape the future of healthcare for young people in Bradford.	Gatsby 3 and 5	September



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Presentations and visits	Bradford Manufacturing Week	Opportunity for students to meet local employers and apprenticeship providers, through employer led panels and virtual work experience visits.	Gatsby 5 and 6	October
External curriculum support.	Subject in the spotlight. English	Academics and students from Bradford University will work with the curriculum area of English for the day and have input into lesson to highlight career opportunities that have a link to English.	Gatsby 3/4/7	October
STAR Session	Linking skills building with the curriculum	TBC	Gatsby 4	November
External curriculum support.	Subject in the spotlight. Maths	Academics and students from Bradford University will work with the curriculum area of Maths for the day and have input into lesson to highlight career opportunities that have a link to Maths.	Gatsby 3/4/7	November
Workshop	Savvy Shopping	Deloitte led session that supports students to recognise value for money and good money management.	3 and 7	December
External curriculum support.	Subject in the spotlight. Science	Academics and students from Bradford University will work with the curriculum area of science for the day and have input into lesson to highlight career opportunities that have a link to science.	Gatsby 3/4/7	December
STAR Session	Linking skills building with the curriculum	TBC	Gatsby	January



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Presentation	Speed Networking	Whole Year group. AHEAD Partnership event- panel of employers in a quick-fire question and answer session.	Gatsby 2/4/5	January
Presentations	National Apprenticeship Week	Opportunity to further engage with both employers and employees and look at skills needed for working life and making successful employment applications in the future.	Gatsby 5	February
Presentation	Information Next Steps and Belief	Workshop run by Futures First.	Gatsby 3	February
External curriculum support.	Subject in the spotlight. TBC	Academics and students from Bradford University will work with the curriculum area of TBC for the day and have input into lessons to highlight career opportunities that have a link to TBC.	Gatsby 3/4/7	February
Presentation/workshop	Learning from career and labour market information	Workshops run by Department for Work and Pensions that give students up to date relevant information about the current labour market locally and nationally.	Gatsby 2	March
Workshop	Transferable skills and Careers	Workshop with key cohort of students led by INtoUniversity looking at how learning and skills connect with future career opportunities.	Gatsby 2 and 4	March
Drop down carousel	Research project and skills development.	Sessions led by the Age of Wonder team to carry out research for the project which also offers students access to skills development and access to employer sessions.	Gatsby 3 /4 and 5	April



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Star sessions	Setting goals	Activities that focus on career planning prior to series of option events.	Gatsby 2/3/4	May
Presentations	Key stage 4 options	Curriculum Leaders talk to pupils regarding the range of pathways and courses available at key stage4.	Gatsby 4	May
Workshop	Design a student.	Students will work with Bradford University staff and students to explore what going to university looks like as an introduction to studying in Higher Education in the future.	Gatsby 3 and 7	May
Parents' Evening	Year 9 options evening	Evening for parents to find out about the range of pathways and courses available at key stage 4.	Gatsby 2	May
Presentation /Workshop	Introduction to University Life	Workshop with key cohort of students led by INtoUniversity focus on showing students what life at university is like.	Gatsby 7	May
University visit	Campus visit	SHINE led whole year group visit to Hull.	Gatsby 7	May
STAR session	Linking skills building with the curriculum	TBC	Gatsby 4	June
STAR Sessions	Employability Skills	Employment rights and responsibilities/being a lifelong learner/discrimination in the workplace/improving prospects/employability and the law.	Gatsby 4	June



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Careers Fair	TLA Careers Fair 2024	Whole school event where students have access to both our business partners and other local employers.	Gatsby 2 and 5	July



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Mentoring	Deloitte Business Mentoring	A chance for students to work with working professionals who have been through university. One to one support with Next Steps advice on future careers options.	Gatsby 5,6 and 8	September to May
STAR Session	Future Aspirations	What do I aspire to be? Series of mini tasks to get students to begin to think about Next Steps and consider how attitudes to learning may need to happen to make aspirations a reality.	Gatsby 3/4	September.
Drop-in sessions	Independent Advice and Guidance	Weekly drop-in session with IAG tutor.	Gatsby 1/3/8	September
Presentation	Unifrog	Year group to sign up to Unifrog platform to record their own progressive career pathway.	Gatsby 3 and 8	September
Assembly Presentation	Age of Wonder	Opportunity for students to work on a research project with the NHS to shape the future of healthcare for young people in Bradford.	Gatsby 3 and 5	September
Presentations and visits	Bradford Manufacturing Week	Opportunity for students to meet local employers and apprenticeship providers, through employer led panels and virtual work experience visits.	Gatsby 5 and 6	October
External curriculum support.	Subject in the spotlight. English	Academics and students from Bradford University will work with the curriculum area of English for the day and have input into lesson to highlight career opportunities that have a link to English.	Gatsby 3/4/7	October



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Presentation/workshop	Learning from career and labour market information	Workshops run by Department for Work and Pensions that give students up to date relevant information about the current labour market locally and nationally.	Gatsby 2	November
Presentation and visit	Business in focus day	Workshop and visit for key cohort of students led by INtoUnivesrsity.	Gatsby 2, 5 and 6	November
STAR session	Linking skills building with the curriculum	TBC	Gatsby 4	November
Presentation/workshop	Learning from career and labour market information	Workshops run by Department for Work and Pensions that give students up to date relevant information about the current labour market locally and nationally.	Gatsby 2	November
External curriculum support.	Subject in the spotlight. Maths	Academics and students from Bradford University will work with the curriculum area of Maths for the day and have input into lesson to highlight career opportunities that have a link to Maths.	Gatsby 3/4/7	November
External curriculum support.	Subject in the spotlight. Science	Academics and students from Bradford University will work with the curriculum area of science for the day and have input into lesson to highlight career opportunities that have a link to science.	Gatsby 3/4/7	November
STAR session	Linking skills building with the curriculum	TBC	Gatsby 4	January



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Presentations	National Apprenticeship Week	Opportunity to further engage with both employers and employees and look at skills needed for working life and making successful employment applications in the future.	Gatsby 5	February
STAR Session	Linking skills building with the curriculum	TBC	Gatsby 3	February
Workshop	Entrepreneurship	Workshop for key cohort of students led by IntoUniversity. Exploring what makes entrepreneurs successful.	Gatsby 2	February
Workshop	Careers	SPARKS led workshop looking at a range of careers that students can go into after Year 11 and beyond.	Gatsby 3 and 7	March
External curriculum support.	Subject in the spotlight. PE and Drama	Academics and students from Bradford University will work with the curriculum area of PE and Drama with option choice cohorts in Year 10.	Gatsby 3/4/7	March
Workshop	Cyber in Schools	Deloitte led session that looks at the careers and opportunities within the cyber field.	Gatsby 3/4/7	March
Curriculum based activities	National Careers Week	Curriculum teams will run a series of activities/presentations within their department for all year groups to make students aware of potential career pathways.	Gatsby 3 and 4	March
STAR session	Where am I now	Careers Audit	Gatsby 4	April



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
STAR session	Looking for employment	CV Writing	Gatsby 4	June
STAR Sessions	Work Experience	Interest in career development/opportunities in learning/overcoming challenges/health and safety at work/positive online presence.	Gatsby 3/4/5	June
Presentation/ Workshop	Communication in the Workplace.	Workshop with key cohort of students led by INtoUniversity. Introduces students to professionalism and allows students to practice modes of communication.	Gatsby 2	June
Workshop	Talent Foundry	RISE workshop sessions for whole year group. Ambition and success.	Gatsby 3 and 5	June
Careers Fair	TLA Careers Fair 2024	Whole school event where students have access to both our business partners and other local employers.	Gatsby 2 and 5	July



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Pupil interviews	Careers interview	One-to-one interview with IAG advisor to look at applications for further study after year 11.	Gatsby 8	September on-going
Drop-in sessions	Independent Advice and Guidance	Weekly drop-in session with IAG tutor.	Gatsby 1/3/8	September
STAR Session	Next Steps	Overview assembly of what support students will get over the next year in terms of ensuring firm next steps options and what they need to do to secure these. Unifrog update	Gatsby 3/7	September
STAR sessions	Next Steps	Series of activities to support the move into Post 16 both academically and with a view to making applications for Next Steps. Post 16 and career pathways/application and CV writing. Interview techniques/work life balance/digital footprint.	Gatsby 3 and 7	September
Presentation/ Workshop	Education choices beyond 16	Session for targeted cohort of students led by INtoUniversity. Identify Post 16 options and how these impact on future career options.	Gatsby 2 and 7	September
Presentation/workshop	Learning from career and labour market information	Workshops run by Department for Work and Pensions that give students up to date relevant information about the current labour market locally and nationally.	Gatsby 2	September
Assembly Presentation	Why University	An opportunity for students to hear from academics and students from Bradford University about the benefits of considering a university education in the future.	Gatsby 3 and 7	September



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Assembly	Programme launch	SPARKS	Gatsby 7	September
Presentation and Workshop	Channel 4	Understanding skills and career panel with employees of channel 4.	Gatsby 4	September
One to one contact	Mentoring programme	Deloitte mentoring first session – these run 6 weekly until May.	Gatsby 3 and 7	September
Education Beyond 16 Fair	Baker Clause	Local Colleges/Sixth Form/Apprenticeship providers in to run an information session for students to support with their next steps planning and making applications.	Gatsby 3 and 7	October
Presentations and visits	Bradford Manufacturing Week	Opportunity for students to meet local employers and apprenticeship providers, through employer led panels and virtual work experience visits.	Gatsby 5 and 6	October
Assembly	BEX Card	Information about a money app specifically targeted at KS4 students.	Gatsby 3	October
External curriculum support.	Subject in the spotlight. English	Academics and students from Bradford University will work with the curriculum area of English for the day and have input into lesson to highlight career opportunities that have a link to English.	Gatsby 3/4/7	October
STAR session	Next steps	Support and guidance with next steps applications.	Gatsby 3 and 7	November



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
One to one contact	Mock Interviews	Mock interviews for whole year group using local business partners.	Gatsby 3/5/6/8	October
External curriculum support.	Subject in the spotlight. Maths	Academics and students from Bradford University will work with the curriculum area of Maths for the day and have input into lesson to highlight career opportunities that have a link to Maths.	Gatsby 3/4/7	November
External curriculum support.	Subject in the spotlight. Science	Academics and students from Bradford University will work with the curriculum area of science for the day and have input into lesson to highlight career opportunities that have a link to science.	Gatsby 3/4/7	December
Presentation/ Workshop	Higher Education Beyond 18	Session for targeted cohort of students led by INtoUniversity. Exploring the different routes into and consideration of the value of university.	Gatsby 2 and 7	January
Presentations	National Apprenticeship Week	Opportunity to further engage with both employers and employees and look at skills needed for working life and making successful employment applications in the future.	Gatsby 5	February
STAR sessions	Linking skills building with the curriculum	Focus on Aiming Higher.	Gatsby 3	February



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
External curriculum support.	Subject in the spotlight. TBC	Academics and students from Bradford University will work with the curriculum area of TBC for the day and have input into lesson to highlight career opportunities that have a link to TBC.	Gatsby 3/4/7	February
Curriculum based activities	National Careers Week	Curriculum teams will run a series of activities/presentations within their department for all year groups to make students aware of potential career pathways.	Gatsby 3 and 4	March
Workshop	Responsible Business Game	Deloitte led sessions around sustainability and recycling and green careers.	Gatsby 3/4 and 5	March
Pre-destination register	Tracking of proposed destinations	A database of destinations for pupils is compiled and those who are at risk of not being in education, employment or training (NEET) receive intensive support to find a placement.	Gatsby 1	April
STAR sessions	Linking skills building with the curriculum	TBC	Gatsby 4	April
Initial destinations	Year 11 destinations update	Pupils are tracked by the school regarding their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET.	Gatsby 1	November of the following academic year



ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Sustained destination	Year 11 destinations update	Pupils are tracked by the school regarding successfully sustaining their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET.	Gatsby 1	June of the following year