



Star

CAREERS PROVIDER ACCESS STATEMENT

Secondary setting

Tong Leadership Academy



Document control

This document has been approved for operation within:	All Trust Secondary Schools		
Status	Statutory		
Owner	Star Academies		
Date effective from	September 2023	Date of next review	September 2024
Review period	1 Year	Version	7

Key information

Careers Leader	Karen Oldroyd - Lead Pastoral Leader
Telephone	01274 681455
Email	Karen.oldroyd@tong.staracademies.org



Introduction

1. This statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under section 42B of the Education Act 1997.

Pupil entitlement

2. To provide pupils from Year 8 to Year 13 with the entitlement to:
 - find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
 - hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
 - understand how to make applications for the full range of academic and technical courses

Who is responsible for this statement?

3. The trust has overall responsibility for the effective operation of this statement and for ensuring compliance with the relevant statutory or trust framework. The trust has delegated day-to-day responsibility for operating the statement to Star Central, the local governing body and the principal of each trust secondary school.
4. The local governing body and senior leadership team at each trust secondary school has a specific responsibility to ensure the fair application of this statement and all members of staff are responsible for supporting colleagues and ensuring its success.

Management of provider access requests

5. A provider wishing to request access should contact:

Name	Karen Oldroyd
Telephone	01274 681455
Email	Karen.oldroyd@tong.staracademies.org



Opportunities for access

6. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Autumn	Spring	Summer
Year 7	STAR Sessions- assembly and tutor group opportunities	National apprenticeship Week 5 th to 9 th February 2024 Career panels 26 th March 2024 National Careers Week 6 th March 2024	Careers Fair 18 th July 2024. Employers Training providers Colleges and other Post 16 provision providers Ask Apprenticeships
Year 8	STAR Sessions- assembly and tutor group opportunities	National apprenticeship Week 5 th to 9 th February 2024 Career panels 26 th March 2024 National Careers Week 6 th March 2024	Careers Fair 18 th July 2024 Employers Training providers Colleges and other Post 16 provision providers Ask Apprenticeships
Year 9	STAR Sessions- assembly and tutor group opportunities Channel 4 for schools Career Panel 13 th September 2024	National apprenticeship Week 5 th to 9 th February 2024 Speed Networking 16 th January 2024 National Careers Week 6 th March 2024 Options Evening	Careers Fair 18 th July 2024 Employers Training providers Colleges and other Post 16 provision providers Ask Apprenticeships
Year 10	STAR Sessions- assembly and tutor group opportunities	National apprenticeship Week 5 th to 9 th February 2024 National Careers Week 6 th March 2024 Small group sessions future education training and employment options.	Careers Fair 18 th July 2024 Employers Training providers Colleges and other Post 16 provision providers Ask Apprenticeships
Year 11	Education beyond 16 programme.	Parents evening	



Year Group	Autumn	Spring	Summer
	STAR Sessions- assembly and tutor group opportunities	National apprenticeship Week 5 th to 9 th February 2024 National Careers Week 6 th March 2024 Small group sessions future education training and employment options.	

7. Please speak to our careers leader to identify the most suitable opportunity for you.

The provider access legislation is new guidance that comes into force from January 2023. It is a key mechanism to further help learners understand and take-up, not just apprenticeships, but wider technical education options such as T-Levels and Higher Technical Qualifications.

- The updated provider access legislation (PAL) specifies schools must provide at least six encounters for all their students:
- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend.
- In the context of the provider access legislation, a provider is an organisation that offers approved technical education qualifications or their representative, for example an FE college or training provider.

A provider, to whom access is given, must deliver an encounter that includes the following:

- Information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- Information about the careers to which those technical education qualifications or apprenticeships might lead
- A description of what learning or training with the provider is like
- Responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.
- The full statutory guidance from DfE can be found here [Careers guidance and access for education and training providers - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/guidance/careers-guidance-and-access-for-education-and-training-providers).



Premises and facilities

8. The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity.
9. The school will also make available audio-visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers leader or a member of their team.
10. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the careers resource centre, which is managed by the school librarian. The resource centre is available to all pupils at lunch and break times.